



Technical Instruction

1. CONTROL

The rules herein are compulsory. The Organizing Committee (hereinafter the "O.C.") and the Technical Direction (hereinafter the "T.D."), managed by the company, ETIF S.A., shall be entitled to observe, rectify, at the exhibitor's expense, forbid and apply the exhibition stand temporary or definite closure sanctions. Lot is defined as the physical space specified in the plans, with its corresponding numbering and measurements.

In those cases in which the exhibitor acquires more than one lot, it shall be identified in terms of signaling, exhibitors' catalogue, publications and/or circulars with the lowest number of lots leased by such exhibitor.

2. GENERAL CONDITIONS

2.1. The "O.C.", without being obliged to justify its decision, shall issue a warning when the lot disposition, equipping or decoration is not appropriate or when it causes damage to third parties.

2.2. All the measurements shall be taken approximately from axis to axis. For the projects to be designed by the exhibitors, it is recommended to verify the measurements taking the proper safety precautions.

2.3. The electric panels, fire-proof booths and emergency exit of the Premises, located in the lots, may not be covered.

2.4. If deemed convenient, the "O.C." shall publish supplementary circulars to this "Instruction". Such circulars should be fully enforced, in the same way as these rules.

2.5. Each construction should be within the lot boundaries. The maximum height of the constructions shall be 2.50 meters over the level of the ground. These heights may be exceeded up to the maximum allowed by the reference height in pavilion 1 (up to 4.5 meters' high) and in pavilions 2 and 3 (up to 5 meters' high), and the Exhibitor should conduct an onsite verification of possible interferences. In any case, the exhibitor should keep a space of 1 meter for each adjacent dividing lot (see enclosed diagram shown on the last pages).

2.6. The elements that stick out of the exhibition stands construction should have all of their sides looking alike. All the signals which exceed 2.50 meters of height should meet this condition. The exhibitors and/or constructors of the exhibition stand are to conduct a visual inspection of the height of their exhibition stand in relation to its location in the premises, and the "T.D." shall not be responsible for any inconvenience arising in that respect.

2.7. The minimum circulation height inside the exhibition stands shall be 2.10 meters.

2.8. Total or partial ceilings may be constructed pursuant to the above item and ensuring a neat finishing. Ceilings shall be supported by structures isolated from the party-walls provided by the event, and their perimeter should not be exceeded (lateral and back party-walls).

2.9. The front part of the open lots may not be closed with opaque materials in a proportion greater than 40% of their length in each of their front parts. Higher proportions may be allowed if constructed with transparent materials, which may be covered with promotional materials, etc. The C.O. may make exceptions to these articles, in so far as the plans are handed before the cut-off date and provided that the exceptions do not prejudice the nearby exhibitors or the exhibition design.

2.10. Private rooms or warehouses should always be constructed against the back wall.

2.11. For exhibition stands with raised floors, the placement of a ramp for disabled people is compulsory. The ramp steepness shall not exceed 20% in any of its angles and should start from the level of the existing finished floor and end at the level of the floor of the raised stand and may not have sharp edges or irregular elevations.

2.12. The use of plants and floral arrangements by way of decoration is permitted in as long as they are watered, and flowerpots are used.

2.13. Machines: the possible accidents generated by machines in operation or movement inside the exhibition stand shall be the responsibility of the exhibitor.

2.14. In those stands in which any types of machines are displayed, a minimum distance of 1.00 meter should be kept between the parts which stick out from each of them and any other displayed object and/or the exhibition stand perimeter. Machines in operation, or of great dimensions, should have a separation proportional to their size, to ensure the free movement of their mobile pieces and the safety of the operators and visitors.

2.15. In the case of lighting installations, the necessary precautions should be taken to avoid that they cause disturbance to the public and the surrounding exhibition stands. Any installation on the ground of the exhibition stand is forbidden.





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2.16. Graphic materials (logotypes, isotypes, etc.) should be used inside the lot, and the hanging of pictures and/or displayers on the upper part of the panels shall be permitted as long as they do not exceed 3 kg per panel.

2.17. No element may exceed the limits of the lot, even when such element is in height.

2.18. All the materials used for constructing the exhibition stands should be the less combustible possible.

3. USE OF THE STRUCTURE OF CENTRO COSTA SALGUERO (CCS) AS SUPPORT:

3.1. The structure of the exhibition premises may be used as support exclusively to hang signaling and lighting objects, light friezes or ceilings and cords to secure ground constructions, if the following conditions are met:

a) Request: The exhibitor, the stand exhibition constructor or supplier should submit a note of authorization issued by the "T.D." to request CCS S.A. permission to use the premises structure as support and enclose a general description of the work to be done; hereinafter referred to as the Note.

b) Project documentation: The Note should be accompanied by the following documentation:

b1) Technical report of the material hanged, specifying the characteristics of all its components, the name of the exhibition or event, the date of the assembly initiation, the number of pavilion, the lot number and the name of the exhibitor company, signed by the technical responsible who assumes the work direction, together with the telephone contact details, address and e-mail of the technical responsible.

b2) Scale plans or schemes of the project, signed by the technical responsible, and including:

- Pavilion plant with an indication of the lot/place where the material is to be hanged.

- Lot plant showing the hanging design and pavilion beams.

- Cross-section and longitudinal outline of the hanging of the pavilion beams.

- Detail of the weight of each component, total load and load distribution per distribution point according to the plans.

- Delivery note of the supplied documentation, in duplicate.

3.2. The Note and the attached documentation shall be presented at the REGISTRATION offices of CCS, and the corresponding fee for the project verification should be paid, according to the costs detailed below, which shall depend on the surface of the lot in question.

	On time	Out of Term	Urgent
Up to 50 m ² :	\$ 1,350	\$ 2,700	\$ 4,050
From 50 m ² and up to 100 m ² :	\$ 2,150	\$ 4,300	\$ 6,450
From 100 m ² and up to 200 m ² :	\$ 2,700	\$ 5,400	\$ 8,100
More than 200 m ² :	\$ 3,500	\$ 7,000	\$ 10,500

The above costs include V.A.T.

*NOTE: these values may be modified without prior notice by CCS.

3.2.a. The Note and the corresponding documentation which are handed before 1:00 p.m. of the 5th (fifth) day of the assembly of the exhibition stand or event shall be considered ON TIME.

3.2.b. The Note and the corresponding documentation handed between 1:30 p.m. of the 5th (fifth) day prior to the assembly commencement and 5:00 p.m. of the day prior to the assembly commencement of the exhibition stand or event, shall be considered OUT OF TERM.

3.2.c. The requests presented after 5:00 p.m. of the day before the assembly commencement of the exhibition stand or event, shall be considered URGENT and shall be dealt with as promptly as possible for their approval prior to the work commencement.

A duplicate of the delivery note shall be returned signed, with receipt date and number of proceeding assigned for its subsequent follow up.

3.3. The Notes shall be analyzed in order of receipt. CCS S.A., through the Council Office, shall inform each Technical Responsible if there are objections to the Note and the corresponding documentation for the purposes of using the premises structure as support.

The payment of the fee mentioned under 3.2, shall NOT entitle the Technical Responsible to arrange the hanging points until having been notified about the request approval.

The fee shall not be reimbursed in the event CCS S.A. refuses to authorize the material hanging.

3.4. Each hanging task which is started without the knowledge of CCS S.A. shall be considered IRREGULAR



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and shall be interrupted until its regularization, and should invariably meet the above sections 3.1.a, 3.1.b and 3.2 in order to regularize the situation.

CCS S.A., the "O.C." and the "T.D." of ETIF shall not be responsible for the damages and losses which may be caused to the constructor/assembler in the event of any delayed generated by the interruption of the hanging tasks initiated without their authorization.

The "T.D." may require the exhibitor or its assigned responsible the unhooking of IRREGULAR installations, and in the event that it does not receive a response within a reasonable timeline it shall proceed to unhook them.

The Technical Responsible undertakes to fulfill the project hanging conditions submitted in the Note and the accompanying documentation.

Those individuals who perform IRREGULAR hanging tasks shall be breaching the CONSTRUCTORS' RULES OF CCS S.A. which they stated to know upon registering in the system of REGISTRY OF AUTHORIZED PERSONNEL TO WORK IN CENTRO COSTA SALGUERO S.A., which is a prior compulsory procedure for the entry of personnel into the pavilions.

The Technical Responsible may make consultations via e-mail to: intendencia@ccs.com.ar and send the documentation in .doc, .pdf, .dwg or .jpg format, with the following title: HANGING CONSULTATION - name of the exhibition / event and lot number, or by telephone to 4808-8300 or by fax to 4808-8336, during business days, from Mondays through Fridays from 9.30 a.m. to 1.30 p.m. and from 2.00 p.m. to 5.00 p.m.

3.5. GENERAL conditions to perform the hanging

a) In the pavilions:

Loads on the beams may not exceed 1,400 kg (per beam) in pavilions 1 to 5. The admissible loads of pavilion 6 may not exceed 800 kg in the beams of the upper part and 600 kg in the double-pitched of the lower part.

Only specific loads of up to 100 kg across the length of the beams shall be authorized, without having to match them with the knots of the metal cross-linked structure, as long as the maximum values of loading per beam are not exceeded.

In the event of exceeding 100 kg and up to a maximum of 200 kg, this shall be authorized as long as the points of hanging match the knots of the beam metal structure, and the maximum values of loading per beam are not exceeded in amount. These knots are located across the beams every 1.50 meters approximately, depending on the pavilion.

Specific loads of up to 50 kg may be performed on the ends of the STRUTS (diagonal bars at 45°, made of galvanized iron, which bind the lower edge of the beams with the ceiling belts every 1.50 meters in pavilions 1 to 4, embracing the entire length of the element, with a safety belt being attached to the closest beam.

In the event that the points of hanging of different requests overlap, or exceed the load per beam, priority shall be given to the first requestor.

No loads exceeding the above-mentioned ones shall be accepted.

The struts of pavilions 5 to 6 may not be used to fix points of hanging.

The points of hanging should be fixed in such a way that the loads are vertical or with a deviation not greater than 10°. The distribution of the belts should ensure the vertical and horizontal stability of the structures to be suspended.

The fixing elements must embrace the entire length of the beams and the metal structure should be protected against possible detachments of paint and according to the type of sling/cable/chain or another element to be used.

Reduction gears or winches may be placed within the in-height construction of girders, as long as the beams in contact with the chains are protected at the time of their handling.

The points of hanging may not be performed on the structure of the belts or on any surface which have the applied thermal insulation.

The normal view of the EMERGENCY EXIT SIGNALLING, accesses or general Services within the pavilions may not be obstructed, and if this is not possible, the corresponding graphic materials which replace them should be submitted.

The Technical Responsible is obliged to revise and ensure that every element which make up the structure to be suspended and its fixing/hanging belts are in perfect condition, in accordance with their manufacturers'





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instructions, and that they do not exceed the admissible loads for which they were designed, as well as to perform an onsite verification of the loads to ensure that they do not exceed the specific maximum loading values detailed above.

b) Inside the auditorium - rooms A and B:

Specific loads are exclusively allowed to be performed on the metal grid at 4.00 meters of height.

The grid is made up of standard U-profiles of 50 mm of width placed with a 2 x 2 meter modulation in between the axis and it is painted in matt black color. Light elements of up to 50 kg per bar may be suspended as long as 50 kg per knot are not exceeded. The grid and the fixed lighting power cords which pass through the mentioned U channel should be protected when performing the fixing of the points of hanging or the direct fixing of the elements.

No load requests exceeding the above-mentioned ones shall be accepted.

Fixings to the ventilation or air conditioning grilles or others shall not be permitted.

3.6. The technical requirements for the use of the premises structure do not imply that ETIF shall assume any responsibility in relation to the elements hanged in the exhibition, and the Technical Responsible of each exhibition stand shall demand their hanging in the most diligent manner possible and according to the rules of design, ensuring at the same time the safety of the people who circulate under such elements.

4. CONSTRUCTION OF MEZZANINES IN THE PREMISES OF CENTRO COSTA SALGUERO (CCS)

To construct mezzanines inside the pavilions or in the parking lots, the following conditions should be met:

4.1. The Exhibitor should submit the ETIF "D.T." a Professional Assignment (original) issued by the professional council corresponding to the Technical Responsible who performs the mezzanine construction. The Assignment should be issued for the specific task and include the following minimum data: Exhibition or event, location inside the event with lot and pavilion number, date of performance, height of the finished floor, surface to be constructed, width of the staircase or staircases, height of perimetral railings and maximum capacity of persons supported by the structure. No general or broad-scope assignments shall be accepted.

4.2. The assignment should be submitted to the "T.D." upon submitting the plans. Otherwise, the "T.D." may restrict access to the sector by putting a safety strap until the submission of the required documentation is regularized.

If required, access shall be restricted both to the upper plant as well as to the area below the structures in question. Once the disassembly is over, the original shall be returned to the technical responsible or the technical responsible representative.

4.3. Safety requirements: The following minimum supplementary elements should be incorporated in the exhibition stands:

- Signal indicating the maximum capacity next to the access staircase.
- Fire-extinguisher type ABC of at least 2.5 kg every 50 m² of surface.
- The staircases should have banisters on each side and should be made of nonslip material or have a nonslip band on the top of each stair.
- The entire surface perimeter should be enclosed by banisters at the stipulated height, which should be duly fixed to the structure.

4.4. The professional shall be responsible for the entirety of the work and shall therefore maximize the safety measures for such purpose and conduct the task with the highest diligence and according to the construction standards, ensuring the safety of the people who circulate under those structures.

4.5. Admissible loads on the floors: The floors of the pavilions bear a maximum compression of 4 kg x cm² in pavilions 1 to 4, and a maximum compression of 5 kg x cm² in pavilions 5 and 6. These loads are exclusively admitted in the area intended for exhibition stands, not in accesses, cafeterias, auditoriums or others.

It is totally forbidden to perform any type of fixing to the floors. The fixing of any tent or other element in the parking lots should be previously requested and accompanied by the description of their type, quantity and location, in order to assess the risks of the installations below the terrain. No fixing shall be done without the prior consent of the "T.D.", and the damages which may eventually arise from it shall be invoiced to the exhibitor. All the fixing elements should be removed after the disassembly, and the boreholes shall be sealed according to the surface in question, in such way as to avoid leakage and leaving





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the surface in the same condition as it originally was before the fixing. The exhibitor may consult in the premises Council the conditions and materials necessary for performing the carpet repair tasks.

5. ELEMENTS SUPPLIED BY ETIF TO EVERY EXHIBITOR

5.1. The elements to be supplied by ETIF shall be the following ones:

- a) Temporary provision of the physical space for the period of assembly, exhibition and disassembly.
- b) Temporary provision of dividing structure for the exhibition stand, in aluminum system.
- c) Provision of 1 (one) led spotlight for every 3 (three) square meters of stand and a 220 V monophasic outlet, including free electric consumption of 300 Watts per stand.
- d) Zenithal lighting of the exhibition lot.
- e) Frieze.
- f) Provision of standard indicator sign.
- g) Carpet for the exhibition stand floor (color to be defined).
- h) Carpet for the corridors (color to be defined).
- i) Credentials and invitations according to the General Instruction, (Every exhibitor would have 200 invitations available).
- j) Reference to the exhibiting company in the Exhibition Catalogue (not for publicity purposes).
- k) Cleaning of institutional and circulation areas (not stand-specific).
- l) The general promotion of the event is at the organization's discretion.
- m) Administrative and technical consulting.
- n) Graphic materials.
- o) 1 (one) parking card per exhibition stand for the entire stay in the event.

(Each supplied object is irrespective of the size of the acquired exhibition stand).

NOTE: Any element or service not specified in the list above shall be at the exhibitor's own expense, and its cost shall not be included in the value agreed for the lease of the lot.

6. PANELS

6.1. Party-walls shall be placed in between the exhibition stands (2,50 meters' high), built in modular aluminum structure with white Karical panels.

6.2. The adjacent lots which are sold in blocks shall not have party-walls, and possible supporting legs may be considered to keep their stability.

6.3. The above-mentioned panels may not be perforated or painted, and materials that can be removed without deteriorating the surface may be stuck, but they may not be used as the exhibition stand supporting structure.

6.4. The cost of replenishment of those panels which are damaged during the disassembly of each exhibition stand shall be timely notified.

The Exhibitor shall communicate the counselor any deterioration which may be present both in the panels as well as on the floor or the building walls upon acquiring the lot, in which case the Exhibitor shall proceed to hand in a disclaimer document.

7. ADDITIONAL SERVICES

These services (exhibition stand architecture, furniture, lighting, plants, telephones, WIFI, cleaning, safety) may be consulted via e-mail and/or by telephone with the "D.T.":

Eng. Alejandro Tettamanti: Office telephone: (+54-11) 2230-9031, Mobile phone: (+54-9) 11-5415-1212
E-mail: actettamanti@gmail.com, or to the company, ETIF S.A.

8. ELECTRICITY

Lighting: Electrical power connection for the decorative lighting of the exhibition stand and/or for the operation of equipment may be requested with surcharge, using the corresponding form "Request for Additional Power Supply of the **Exhibitor's Panel (LOGIN)**", which shall be available online: www.etif.com.ar. Electrical appliances should always point towards the objects, never towards the visitors. Such devices should be connected to an independent circuit of the general lighting supplied by ETIF.

Motive Power: 220 V monophasic electrical power connection may be requested for an additional cost, and/or 380 V three-phase electrical power for the functioning of machines within the electrical power limitations and the hours to be timely informed by the O.C.



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Such request may be made by using the form "Request for Additional Power Supply" of the "Exhibitor's Panel (LOGIN)", which shall be available online: www.etif.com.ar.

8.1. Electric power shall be supplied from the electrical boxes existing in the places assigned for such purpose, in the pavilions. Each exhibitor shall be responsible for the laying of electricity lines to the electrical boxes or cases, with copper conductors of no less than 2.5 mm cross-section. When the connections are underground, a Sintenax-type cable or similar cable should be used.

In every case, screw terminals of 6.35 mm of diameter shall be used. Monophasic connections of up to 3 kW shall only be allowed. For a higher power supply, the line will be triphasic, balancing the electric charge.

Access to the electrical boxes or cases is forbidden to the exhibitor. Electric charge estimation: the measuring unit for the calculation of electric power shall be the kW (equivalent to 1,000 Watts). In addition, the minimum electric power to be installed by the exhibitor shall be 1 kW.

ETIF shall supply: Earth terminal for safety purposes, which connection shall be "compulsory", i.e., no electric power shall be supplied without the corresponding protective conductor and the general shielded switch, even during the construction of the stand. The ground cable should be easily distinguished from the rest of the active conductors and the neutral conductor.

The contact voltage may not in any case exceed 24 V; in this case, both the calibration of the protective conductor and its corresponding cross-sections should be the appropriate to trigger the interruption of the power supply in the event of any fault. If there are technical reasons which preclude the above, differential circuit breakers should be placed.

The exhibitor shall be entirely and solely responsible for verifying the contact voltage, as well as the correct functioning of protective conductors and the electric connection of all the metal parts. In the event of deficiencies in the lighting installations and motive power, ETIF shall not assume responsibility for such deficiencies, and the installations should have been done in accordance with the current rules of Centro Costa Salguero.

Each exhibitor is obliged to install at its sole cost and expense:

- a) A casing with thermal switches with capacity equivalent to the electrical power requested, and the corresponding circuit breaker.
- b) Exhibition stand lighting: switch, appliance conductor and circuit breaker.
- c) Motive Power: conductor from casing to main switch; main switch to circuit breakers of each engine, electric starters, current-limiting fuse for every engine higher than 10 HP, safety devices in each of the engines.
- d) Conductors should have the proper cross section. Rubber or PVC live or neutral conductors, earth conductors, bare conductors, which should be easily identifiable.
- e) The switches should be metal switches with insulating base, fuse tube; the switch should have the same capacity as the electrical power requested.
- f) Installations: conductors attached to panels or the floor should be insulated, without breaking or fretting the panels or the floor, and they should be duly protected. No ground wire shall be permitted as phase separator.
- g) Connection: to obtain power supply the exhibitor must have the "T.D." approval.
- h) Disconnection: Every day, at the closing hour, the exhibitor should disconnect all the electrical installations belonging to its exhibition stand.
- i) Responsibility: the exhibitor shall be responsible for any type of damage or accident caused by its electrical installation to itself, third parties, its staff or the displayed products.
- j) The additional electric consumption requested by the exhibitor in the Technical Sheet shall be put under consideration by the exhibition Councilor during the course of the event and shall be accepted and received by the attending staff of the exhibitor company. Such additional electric consumption shall be charged to each exhibitor before the event commencement.

8.2. The "T.D." and the "O.C." shall not assume any responsibility for the quality, safety and functioning of the installations made by the exhibitor, or for any consequence resulting from them.

8.3. For technical reasons, additional electricity requests shall not be accepted after the times stipulated in the schedule to be timely informed through a technical communication.

8.4. In those cases, in which the exhibitor needs higher lighting or additional electricity beyond the limits provided for the event, or if it needs the exhibition lighting service cancellation, a sectional electric panel



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with capacity equivalent to consumption should be installed, with the balance of electrical charges of the mentioned electric panel being under the control and responsibility of the Exhibitor. A 15-meter electrical harness should be left, according to the installation done (bonding conductor, which should be stated in the Technical Sheet).

8.5. For security reasons, once the exhibition is over, the power supply to the exhibition stands shall be interrupted, for which the placement of water-drip trays in the event that exhibitors install refrigerators is mandatory.

8.6. In the cases that exhibitors perform their own electrical installations, their characteristics should be as follows:

- a) Switch of each machine or equipment of 380 V.
- b) 380 V main switch.
- c) Switch of each machine or equipment of 220 V.
- d) 220 V main switch.
- e) Electrical circuit breaker (differential switch), in accordance with the mentioned electric charges. The "O.C." and/or the "T.D." shall not, without exception, authorize any exhibition stand which has not performed the installation of such circuit breaker.

9. RUNNING WATER AND DRAINAGE

Each exhibitor shall request running water and drainage utilities exclusively for operating their machines and equipment. The installation and connection of these utilities shall be at the exhibitor's cost and expense and should only be made at the level of the ground, without breaking it, and in those exhibition stands in which it is not necessary to cross corridors. All other uses are excluded from consideration (hygienic, decorative, etc. uses). The running water pressure shall not be ensured by the Exhibition.

Each water and drainage request should have been approved before their installation. For the network connection there should be a 3/4 male thread and a 5 kg/cm² pressure pipeline from the network connection to a shut-off valve to be placed in an accessible place, double clamps in all the accessories up to the stopcock or male threads. All the necessary equipping for the water and drainage installation shall be the Exhibitor's responsibility.

Running water and drainage services shall be charged to the exhibitor. The cost of the service should be consulted with a sale consultant of ETIF S.A. The pipelines, materials and workforce necessary for the corresponding installation shall be at the exhibitor's cost and expense.

NO SERVICE SHALL BE SUPPLIED UNTIL THE ENTIRE PAYMENT FOR IT HAS BEEN RECEIVED.

The service request may be made to the sales department of ETIF S.A.:

Cecilia Fernández: ventas@etif.com.ar; Patricia Nosetti: pattonosetti@etif.com.ar;

Mónica Onassis: international@etif.com.ar, by requesting the "Water and Drainage Form".

10. ASSEMBLY AND DISASSEMBLY

10.1. Assembly: From Monday, April 05th, 2021 at 2:00 p.m. for heavy machinery, and from 4:00 p.m., for the exhibition stand construction, until 9:00 p.m.; Tuesday, April 06th, 2021 from 8:00 a.m. to 12:00 p.m., and Wednesday, April 06th, 2021, from 12:00 p.m. to 10:00 a.m., the completion of exhibition stand construction works.

10.2. Disassembly: From Friday, April 9th, 2021 from 9:00 p.m., until Saturday, April 10th, 2021 at 6:00 a.m. invariably.

11. PROHIBITIONS

11.1. Those exhibitors who require the use of T.V. equipment and/or any other appliance which makes noise, should build the proper acoustic cabins, or balance the volume of the equipment, so as not to affect the surrounding exhibitors and visitors. Music, artistic or other kinds of shows are forbidden.

11.2. The use of masonry materials or any other kind of wet construction with loose materials (pellets, broken stone, sand, pricked paper, sawdust, etc.).

11.3. To cause any type of deterioration such as: painting, perforations, nailing, sticking, welding on the floor, walls, columns or any fixed installation inside the Exhibition room. It is forbidden to perforate, break or deteriorate or dig gutters on the ground. No smelting or foundations shall be permitted. All the constructions should be settled over the existing floor without affecting it.



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11.4. Deteriorations caused by the exhibitor shall be assessed by the "T.D." and they shall be charged to the exhibitor.

11.5. The use of any type of heater, cooler and/or other appliance which operates with gas or liquid fuel.

11.6. The closure or physical and/or visual obstruction of the emergency exit of the Exhibition premises is completely forbidden.

12. DOCUMENTATION

12.1. Within the period established in the Timetable, the exhibitor should submit the "T.D." by e-mail, to: actettamanti@gmail.com, a copy of the exhibition stand plan in 1:50 scale, which should include the architecture plan, a cutaway diagram with all its heights, so as to ensure its correct interpretation, and attach the completed Technical Sheet, specifying the materials to use, the lighting and all other aspects that facilitate the general interpretation of the exhibition stand plan. The Technical Sheet should mention the name of the constructor or responsible project designer, indicating its address and telephone number.

12.2. No plan which is not accompanied by the Technical Sheet is to be received. The non-compliance with this stipulation shall lead to the rejection of the stand construction project, and the Exhibitor shall not be allowed to participate in the event, and shall lose the payment made in consideration of the exhibition stand cost, being also responsible for the damages and losses caused by the non-compliance.

12.3. Responsibility over the projects: The plans submitted by the exhibitor or the exhibition stand constructors shall be in the possession of the "T.D.", which shall therefore have an image of the project prior to the future layout of the stand.

12.4. The responsibility for this rule misconstruction errors that could be identified in the project shall be the exhibitor's responsibility, to whom the "O.C." recommends transferring such responsibility to the exhibition stand constructors.

12.5. The following are the necessary requirements to start the construction:

- a) To have paid the total cost of the lot
- b) To hand in the exhibition stand plan and Technical Sheet before March 12nd, 2021 at 12.00 p.m., to the Technical Direction of ETIF via e-mail, to: actettamanti@gmail.com.
- c) To have the plan approved by the "T.D."

12.6. In the case of projects and direction of stands of surfaces higher than 75 m², these should be under the control of a college professional (Architect or Engineer).

12.7. The Exhibitors should specify in the Technical Sheet, the installation of electrical appliances which generate microwaves, intermittence or frequencies that alter the functioning of pacemakers and/or similar mechanisms.

13. SANCTIONS

13.1. Those constructors who do not meet the topics of the General and Technical Instruction shall be subject to the sanctions determined by the "O.C." or the assigned entity, which may result in the temporary closure of the exhibition stand.

13.2. The Exhibitors are obliged to disassemble and remove the construction elements of the exhibition stands and to return the lot provided by the exhibition in perfect conditions, within the timelines stipulated under 10.2.

It is completely forbidden to start disassembling the exhibition stand before the exhibition closing hour. In the event the exhibitors have caused any deterioration, they shall not be authorized to make any type of repair, without the prior authorization of the "T.D." and/or the Council. Not complying with the date and time for emptying the exhibition stand shall entitle the "O.C." to empty it out at the cost and expense of the exhibitor, who shall face the costs of transport and warehousing of the elements and/or materials and/or goods which are found in such lot. Regardless of this, the non-compliant Exhibitor shall be subject to the sanctions of the "O.C." pursuant to the faculties established in these rules and the damages and losses that have been caused on account of the non-compliance.

13.3. Those premises that the "T.D." detects not to have been approved or directly requested shall be closed, and no other premises shall be authorized in replacement of them.



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14. CLEANING

14.1. The "O.C." shall have cleaning personnel in the common areas.

14.2. The cleaning of the exhibition stands shall be the responsibility of the Exhibitors, who are obliged to keep them in perfect conditions throughout the event duration. In no case shall the dropping of waste in the corridors be allowed.

The lack of observance of this provision shall entitle the "O.C." and/or the "T.D." to order the cleaning themselves, and the cleaning service shall be charged to the exhibitor.

14.3. When the exhibitor wishes to hire its own cleaning service, it should inform it in writing to the "O.C." and/or the "T.D." and hire such service exclusively with the company authorized by the exhibition.

14.4. The cleaning personnel shall have credentials provided by the "O.C."

14.5. The waste generated by the organization of the exhibition stand materials should be kept in bags until the moment of the general cleaning, which shall be performed during the morning.

15. SAFETY AND VIGILANCE

15.1. The exhibitor shall be solely responsible for the damages caused to its personnel and/or goods, the visiting public, robbery, theft, fire, lightning, hail, water penetration, humidity, flood and leaks, accident, civil disturbance, sabotage and other causes, whichever their origin, and shall also be responsible for the damages caused inside or outside its exhibition stand by its personnel. As a result, the exhibitor shall be obliged to insure at its own cost and expense all of its belongings, the exhibition stands, etc. against every risk, being the submission of the corresponding insurance policy at the "O.C." discretion.

15.2. The "O.C." and the "T.D." shall not assume any responsibility for the damages or losses (physical or material) that may affect the exhibitor, its personnel, objects and elements whether inside or outside their exhibition stand. The organizer shall not be responsible for the damages that occur in the exhibition stands as a result of the disturbances that may occur.

The Exhibitor that have equipment, machinery or devices in display, which given their nature or movement pose a potential risk for the exhibition visitors, should have a Third-party liability Insurance, of which a copy should be provided to ETIF organizer.

15.3. The "O.C." shall charge the exhibitors with the cost of the deteriorations that its personnel or stand constructors, or their own vehicles or hired vehicles cause to the installations, whether fixed or provisory.

15.4. The "O.C." shall not be responsible for the damages that deficiencies in the lighting installations, motive power, drainage, etc. may cause to the exhibitor. It shall neither be responsible if, for any reason and/or circumstance, whether beyond its control or not, the services are interrupted, and the exhibition course becomes affected.

15.5. The Exhibitor and all the persons who access the premises during the assembly and disassembly period of the Event should request their credentials to Centro Costa Salguero in order to enter the premises (this disassembly period encompasses from the receipt of the installations until three hours before the exhibition opening; and the disassembly period encompasses the period from the exhibition closure or completion). The above-mentioned persons should accredit themselves by sending an online form: www.ccs.com.ar, registration sector. The corresponding documentation to be submitted is, according to a) or b) below, the following:

a) Occupational Risk Insurer (A.R.T. in Argentina):

Insurance certificate issued by the Insurer (A.R.T.), including the list of personnel and a Non-Recourse Clause addressed to Centro Costa Salguero S.A. CUIT 30-66154426-7, Telematrix S.A. CUIT 30-62032463-5, Government of the City of Buenos Aires, CUIT 34-99903208-9 and ETIF S.A. CUIT 30-70220281-3.

These certificates shall be valid for 30 calendar days from their issuance, and such shall be the validity of the credential issued by us.

b) Personal Accident Insurance:

Insurance certificate exclusively issued by the Insurance Company; no insurance certificate issued by Insurance Brokers, Producers or Consultants shall be accepted. The minimum insured amounts are for: Death, \$ 1.000,000; total or partial inability, \$ 1.000,000; Medical and pharmaceutical assistance, \$ 90,000 (with a maximum \$ 100 of insurance franchise), including the list of the staff and a Non-Recourse Clause, as in section a).

**NOTE: These amounts may be modified by CCS without prior notice.*

The corresponding documentation should be sent via e-mail to: registro@ccs.com.ar, 48 business hours



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in advance, for its verification. The exhibition, number of stand or event where the staff is to work should be specified. The opening hours are Mondays through Fridays from 9.00 a.m. to 01:00 p.m. and from 2.00 p.m. to 5.00 p.m. In the event of not having any type of cover, the exhibitor may take out an insurance with the company, ACE Seguros through CCS. To do so, it should submit a copy of the D.N.I. or Identification Document, and fill in a form available on www.ccs.com.ar, in the Registration section, or complete said form in the offices of CCS. The insurance encompasses from 0 to 24 hours and the days are calendar days. *For additional information, contact the Registration Office of Centro Costa Salguero:* Telephone: 4808-8330, Fax: 4808-8336.

15.6. The "O.C." shall employ general vigilance personnel, who shall be in charge of keeping order and dealing with unexpected events but shall not be responsible for robberies or thefts. During the closing hours, no other personnel than the above-mentioned vigilance personnel and the personnel of the exhibitor who has been authorized by the Counselor and/or "T.D." and/or "O.C." may remain inside the exhibition premises

15.7. The vigilance personnel hired by the exhibitor should have the credentials of the "O.C." requested in writing, specifying the Name, Identity Document of the main person/s.

15.8. The Exhibitor shall place an ABC three-class dry chemical fire-extinguisher inside the acquired lot, of 5 kg per 25 m² of surface, and instruct their personnel on its use.

15.9. The "C.O." shall be entitled to forbid the operation of equipment, machines or the use of flammables, etc., or any other element that poses a risk to the visitor.

15.10. The exhibitors and their personnel are obliged to allow the examination of objects, bulks and vehicles which enter and leave the exhibition premises.

15.11. If the exhibitor wishes to have its own vigilance personnel in its exhibition stand, it should inform it in writing to the "O.C." and hire such service with the company authorized by the "O.C."

15.12. The incorporation of furniture, artifacts and/or repairs of the exhibition stand may be done every day at the times to be established, and outside the exhibition visiting hours, with the request being made to the Counselor or Security Head the previous day, for its corresponding authorization. The mentioned request should be made in letterhead paper.

15.13. To retrieve goods or elements from the exhibition stand, the exhibitor should fill in a form signed by the "T.D.", to be handed to the vigilance personnel.

15.14. During the assembly and disassembly periods the entry of vehicles to the exhibition premises shall be authorized, and they shall only remain for the time indispensable for the loading and unloading of materials in the sites assigned by the ETIF authorities.

15.15. ETIF shall not be responsible for the deficiency and/or lack of public utilities supplied by third parties through Predio Centro Costa Salguero, such as: Edenor, Metro Gas, AySA, Telecom, etc.

16. PARKING

ETIF shall provide the exhibitor with 1 (one) parking card per exhibition stand for the entire stay in the event. Predio Ferial Costa Salguero has enough parking room for the exhibitors and visitors, but parking shall be charged to anyone who uses it and should be paid at the time of its use.

17. CIRCULARS

If deemed convenient, the "O.C." shall write down the supplementary communications to this Instruction, through the use of information circulars, which the exhibitors are recommended to attach to the documentation provided for such purpose. Said circulars shall be timely provided via e-mail.

18. TIMETABLE

a) Project Delivery: Up to March 12nd, 2021, at 12.00 p.m., via e-mail, to: actettamanti@gmail.com

b) Assembly: For the entry of heavy machinery, from Monday, April 05th, 2021 at 2.00 p.m., and for the exhibition stand construction, from 4.00 p.m. to 9.00 p.m., Tuesday from 8.00 p.m. to 12.00 p.m., and Wednesday from 12.00 a.m. to 10.00 p.m., for the completion of construction works, invariably.

c) Exhibition inauguration: Wednesday, April 07th, 2021 at 1:30 p.m.

d) Exhibition days and times: from Wednesday, April 07th to April 09th, 2021, from 1.30 to 8.30 p.m.

e) Disassembly: From April 09th, 2021 from 9.00 p.m., to April 10th, 2021 at 06.00 a.m., invariably.

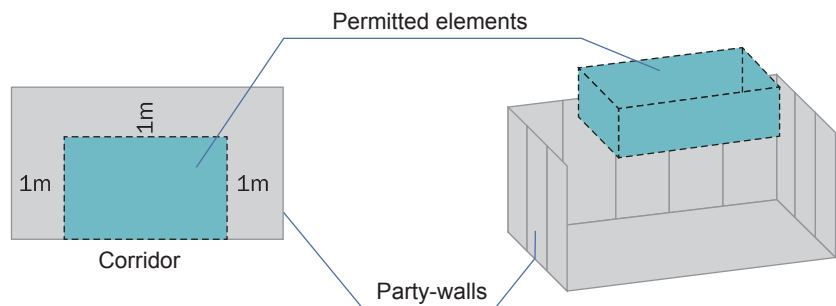


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- All the construction tasks should be within the boundaries of the lot. The maximum height of the constructions should be 2.50 meters over the level of the ground. These heights may be exceeded up to the maximum height allowed by the pavilion reference height, namely: pavilion 1 (4.5 meters' high) and pavilions 2 and 3 (5 meters' high), and the Exhibitor should verify possible interferences in the place. Objects to be suspended should have all of their faces treated alike and no graphic materials may be stick to them; the purpose of this is to avoid interfering with the esthetics of the neighboring exhibition stands.
- The front parts of open lots of the infrastructure may not be closed with opaque materials in a proportion higher than 40% the length of each of their front parts. Greater proportions shall be permitted if using transparent materials, but they may not be covered with promotional material, etc.
- In any case, a distance of 1 meter should be kept inside each adjacent lot, according to the examples below:

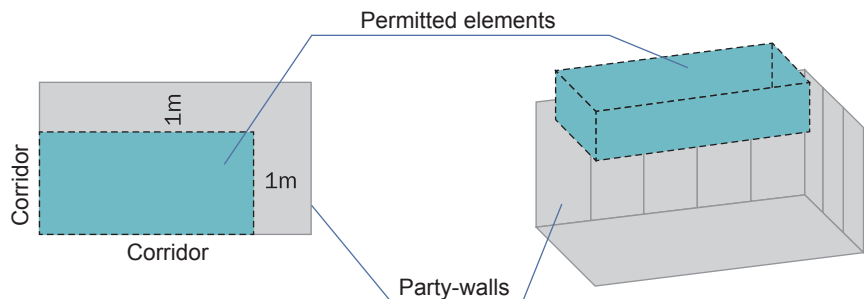
Example 1

Lots in between 3 party-walls, with open front pointing to the corridor



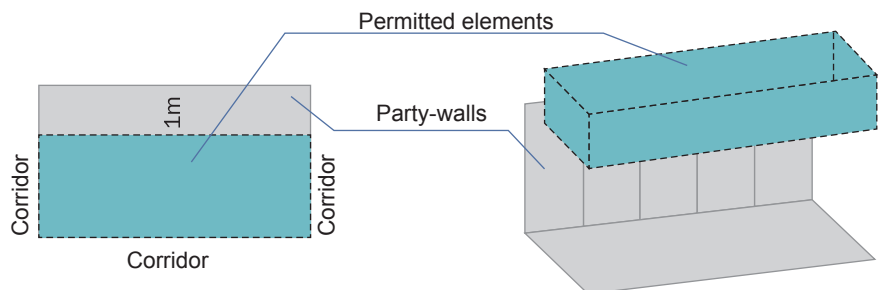
Example 2

Lots in the corner, with 2 party-walls facing the corridors



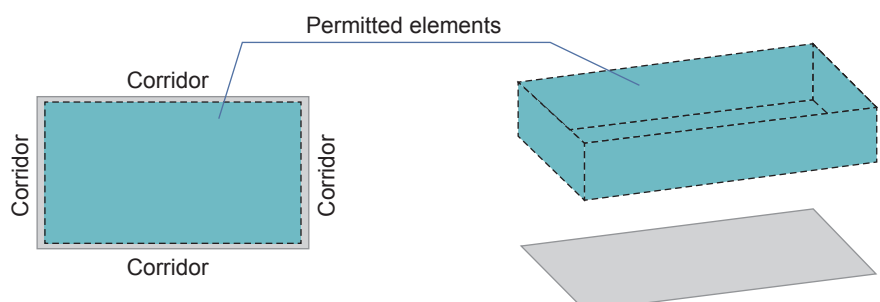
Example 3

Island-tip lot, with 1 party-wall facing 3 corridors



Example 4

Islands, surrounded by 4 corridors



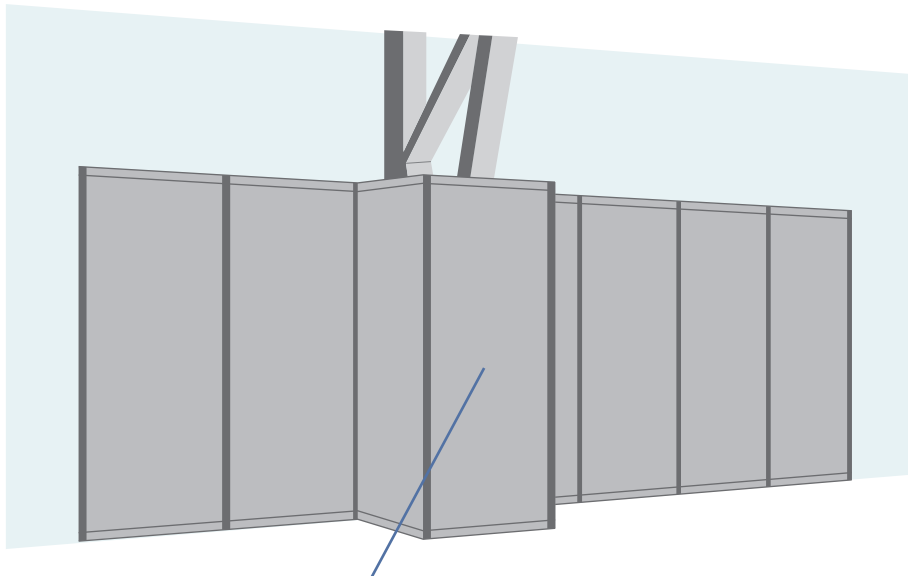


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EXHIBITION STANDS WITH IRREGULARITIES:

(Exhibition stand with its column against the back wall)

Pavilion 1: lots 127 - 128



Panels covering the column

